



## PURCHASE ORDER

PO: 45000 XXXXX

PO Date:

Vendor Address

Invoice Address
***PLEASE EMAIL INVOICES TO THE 'Buyer' BELOW ***

Vendor Details
Vendor No:
Currency:
Payment Terms:

Customer Details
Company: Cathay Pacific Airways Limited
Buyer:
Email: @cathaypacific.com

Delivery Details
Delivery Date:

Line	Description	Quantity	Unit	Unit Price	Amount
				<b>Total:</b>	

\*\*This Purchase Order is subject to our standard terms and conditions that can be found at [https://www.cathaypacific.com/cx/en\\_HK/about-us/procurement/our-approach.html](https://www.cathaypacific.com/cx/en_HK/about-us/procurement/our-approach.html) unless this Purchase Order relates to a contract, in which case the contract terms and conditions take precedence.\*\*  
1) Vendor shall mention the Purchase Order No. on delivery note and invoice for tracking.  
2) Vendor shall make every effort to email a pdf attachment of the invoice to the email address for payment.

The order form contains the following information:

- 1 Order Number
- 2 Order Date
- 3 Vendor Address
- 4 Vendor Details
- 5 Invoice Address
- 6 Customer Details
- 7 Delivery Details
- 8 Item number
- 9 Item description
- 10 Item quantity
- 11 Price Details



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